

附表 2

《香港中文大學校友評議會選舉章則》

一般程序

1. 《香港中文大學校友評議會選舉章則》(以下簡稱為《選舉章則》)乃根據《香港中文大學校友評議會章程》制定。週年或特別會員大會舉行選舉時，必須依照本選舉章則進行。
2. 校友評議會各類議席之選舉，均須以不記名投票方式進行。

選舉議席

3. 校友評議會須經由選舉，選出校友評議會主席、副主席、及常務委員會選任委員。(按《2023年香港中文大學(修訂)條例》修訂)
4. 新選出之校友評議會主席、副主席、及常務委員會選任委員須在每年九月一日就職。
5. (按《2023年香港中文大學(修訂)條例》廢除)

選舉主任及副選舉主任

6. 選舉主任由校友評議會主席擔任。如主席缺席，或主席同時亦為候選人時，則選舉主任職位由副主席或由常務委員會指派之其他成員擔任。
7. 副選舉主任職位須由校友評議會秘書或其代表擔任。

候選人提名

8. 副選舉主任須在舉行選舉之週年或特別會員大會前不少於七星期，在本地最少壹份報章公佈有關事項，並邀請成員提名候選人參加競選。
9. 有關通告須列明：
 - (a) 舉行選舉之原因；

- (b) 有關議席之任期及職責；及
- (c) 提名截止日期，即會議日期前四星期。

10. 不同議席之候選人資格如下：
 - (a) 競選任何議席之候選人必須
 - (i) 為校友評議會成員；及
 - (ii) 通常在本港居住。
 - (b) 除具備上述第10(a)段條件外，主席、副主席或常務委員會選任委員議席候選人必須獲得最少十位校友評議會成員之書面提名；被提名人亦須在有關提名文件上簽署同意參選。
 - (b1) (按《2023年香港中文大學(修訂)條例》廢除)
 - (c) (按《2023年香港中文大學(修訂)條例》廢除)
 - (d) (按《2023年香港中文大學(修訂)條例》廢除)
11. 每名校友評議會成員在同一次選舉中，只可提名一位成員競選主席，一位成員競選副主席，以及不超過該次常務委員會之選舉議席數目。
12. 副選舉主任須列出合資格候選人名單。競選不同議席之候選人姓名，須列於不同名單內。
13. 有關名單須由選舉主任核實始為有效。倘候選人之參選資格有爭議時，由常務委員會決定之，惟獲提名參選的候選人須就有關議程避席。
14. 合資格之候選人數目，如相等或少於選舉議席之數目時，則毋須進行投票，各候選人作自動當選論。
15. 倘週年或特別會員大會有選舉事項時，議程文件必須包括各類議席候選人之名單。
16. (1999年6月26日週年會員大會通過廢除)

投票

17. 在週年或特別會員大會中，如有超過一類議席之選舉時，各類議席之選舉須按下列次序個別進行：
- (a) 選舉校友評議會主席；
 - (b) 選舉校友評議會副主席；
 - (c) 選舉校友評議會各選任常務委員；及
 - (d) (按《2023年香港中文大學(修訂)條例》廢除)
- 17A. 常務委員會可決定會議選舉投票方式按以下一種或多種方式進行並訂定各種投票方式之細節、實施時間及規則：
- (i) 電子投票 - 投票須在常務委員會指定的平台上進行。
 - (ii) 投遞投票 - 以郵遞方式送回選票或人手遞交選票至指定地點收集箱。
 - (iii) 親身投票 - 投票須親自於會議當日在指定地點進行。
- 17B. 常務委員會如因各種原因而無法採用電子投票和投遞投票，可設委任其他成員代表出席會議之安排，供成員委任其他校友評議會成員出席會議及代表其委任人就選舉投票。成員行使委任投票須按《會議章則》第8段進行。
- 17C. 常務委員會可按每次會議之情況制定選舉投票指引。不按選舉投票指引所投之選票將被視為無效。
- 17D. 常務委員會可就各類選舉投票方式訂定有關登記、開始及截止的日期和時間、監票、點算等規則及實施細則。
- 17E. 根據《會議章則》第6段成功登記的成員，才有選舉投票權。
18. 凡有權在會議當日親身投票或已獲其他成員委託投票權之校友評議會成員，而有意參加投票者，均可獲有關議席選舉之選票一張。舉行投票時須按選票上的指示投選所屬意之候選人，而所投選候選人之總數不得超過空缺之總數。截止投票時間由選舉主任決定。
- 18A. 若成員不慎撕毀或損壞選票，或錯誤填劃所獲發的選票，可向選舉主任要求換取另一張未經填劃的選票。
- 18B. 《選舉章則》第18A段、第19至23段及第25段只適用於上面第18段所提及的投票方式。
19. 密封之投票箱必須在選舉主任及各有關候選人監督下，方可打開。
20. 副選舉主任有權委派工作人員協助點票。
21. 副選舉主任須在各有關候選人監督下，在下列選票上清楚註明「無效」。
- (a) 截止投票後才遞交之選票；
 - (b) 嚴重損壞之選票；或
 - (c) 不按指示填寫之選票。
22. 選舉主任或由其委派的副選舉主任須監督選票點算過程。當點算完畢，選舉主任或副選舉主任均有權決定是否需要覆核選票。遇有不少於二十位有投票權之校友評議會成員提出合理請求時，選舉主任須主持覆核選票。
23. 選票點算完畢，下列之結果須記錄於預先準備之表格上，並由副選舉主任核對無誤，再由選舉主任簽署作實。
- (a) 派發選票之總數；
 - (b) 收回選票之總數；
 - (c) 宣佈無效之選票數目；
 - (d) 棄權之選票數目；
 - (e) 有效選票之總數；
 - (f) 個別候選人所獲得之票數。
24. 除非須進行覆核選票，選舉結果將以選舉主任之宣佈為準。如要進行覆核，則以覆核的點算結果為準。
25. 全部點算或覆核完畢後，副選舉主任須將選票妥為保存並加封條，於選舉結果公佈十四天後銷毀。
26. 投票選舉以獲得最高票數之候選人當選。
27. 倘選任常務委員當選主席或副主席時，其在常務委員會之空缺須由該次選舉常務委員會議席落選

候選人中獲最高票數者填補。倘該次選舉無其他候選人，有關空缺則可根據章程第25(j)條處理。

28. 倘有兩名或以上之候選人競選同一議席空缺而獲得相同數目之選票時，則須以抽籤形式決定其中一人當選。

章則解釋

29. 常務委員會享有本章則之解釋權，如有爭議，則由週年或特別會員大會決定之。

2025 年 7 月版本

Schedule 2

CONVOCAATION OF THE CHINESE UNIVERSITY OF HONG KONG RULES OF ELECTION

General Provision

1. Rules of Election of the Convocation of The Chinese University of Hong Kong (hereinafter referred to as “Rules of Election”) are made by virtue of the Constitution of the Convocation of The Chinese University of Hong Kong. All elections at an Annual or Special Meeting shall be conducted in accordance with these Rules.

2. Election of all elected offices of the Convocation shall be by secret ballot.

Election of Offices

3. The Chairman, Vice-Chairman, and elected members of the Standing Committee shall be elected by the Convocation. *(Amended by The Chinese University of Hong Kong (Amendment) Ordinance 2023)*

4. All newly elected Chairman, Vice-Chairman, and members of the Standing Committee shall take up their offices in September 1st each year.

5. (Repealed by The Chinese University of. Hong Kong (Amendment) Ordinance 2023)

Returning Officer and Deputy Returning Officer

6. The Chairman of the Convocation shall serve as the Returning Officer. In the absence of the Chairman, or if the Chairman is a candidate in the election, the Vice-Chairman or other member designated by the Standing Committee shall be the Returning Officer.

7. The Secretary of the Convocation or his appointed deputy shall serve as the Deputy Returning Officer.

Nominations of Candidates

8. The Deputy Returning Officer shall publish the election business in at least one local newspaper and invite nominations from members at least seven weeks before an Annual or Special Meeting at which election is to be held.

9. The announcement shall state:

- (a) the reasons for the election;
- (b) the terms and duties of office; and
- (c) the closing date for nomination, which shall be four weeks before the date of meeting.

10. Eligibility of candidacy for different offices are as follows:

- (a) Candidates of any elected office shall be:
 - (i) a member of the Convocation; and
 - (ii) ordinarily resident in Hong Kong.
- (b) In addition to rule 10(a), candidates for election as the Chairman, Vice-Chairman, or a member of the Standing Committee shall be nominated in writing by at least ten members of the Convocation. The nominee shall sign on the nomination document to signify his consent.
- (b1) (Repealed by The Chinese University of. Hong Kong (Amendment) Ordinance 2023)
- (c) (Repealed by The Chinese University of. Hong Kong (Amendment) Ordinance 2023)
- (d) (Repealed by The Chinese University of. Hong Kong (Amendment) Ordinance 2023)

11. For the same election, a member of the Convocation shall only nominate one candidate for the Chairman's office, one candidate for the Vice-Chairman's office, and any such number of candidates not exceeding the total number of other vacant offices of the Standing Committee.

12. The Deputy Returning Officer shall prepare lists of all eligible candidates, and candidates for different offices shall be listed separately.

13. The lists of candidates shall be validated by the Returning Officer. Should there be any dispute to the eligibility of any candidate, it shall be resolved by the Standing Committee in the absence of the candidate(s) in question.

14. Where the number of eligible candidates duly nominated is equal to or less than the number of vacancies, no voting shall be necessary. The candidates so nominated shall then be deemed to be elected automatically.

15. The agenda papers for an Annual or Special Meeting at which an election is to be held shall include the lists of candidates for different offices.

16. (Repealed at an Annual General Meeting on June 26, 1999)

Voting

17. At an Annual or Special Meeting where elections of more than one category of offices are to be held, the elections of different offices shall be conducted separately in accordance with the following order:

- (a) election of the Chairman;
- (b) election of the Vice-Chairman;
- (c) election of elected member(s) of the Standing Committee; and
- (d) (Repealed by The Chinese University of Hong Kong (Amendment) Ordinance 2023)

17A. The Standing Committee may determine the manner of voting for the elections to be conducted in one or more of the following ways and establish the details, implementation timetable and rules for each manner of voting.

- (i) Electronic voting - Voting shall be conducted on a platform designated by the Standing Committee.
- (ii) Voting by delivery - Ballot paper shall be returned by mail or hand-delivered to a drop box at a designated place.
- (iii) In-person voting - Voting shall be conducted in person on the day of the meeting at the designated location.

17B. If, for any reason, electronic voting and voting by delivery are not available options to the Standing Committee, arrangements may be made for members of the Convocation to appoint other members to attend a meeting and to vote on behalf of their appointors in the election. Proxy voting by members of the Convocation shall be conducted in accordance with rule 8 of the Rules of Meeting.

17C. The Standing Committee may set out voting guidelines for the election on a meeting-by-meeting basis. A ballot not cast in accordance with the election voting guidelines shall be considered invalid.

17D. The Standing Committee may prescribe rules and implementation details for each manner of election voting in relation to registration, commencement and closing dates and time, and scrutinizing and counting of votes.

17E. Only those members who have successfully registered in accordance with rule 6 of the Rules of Meeting shall be entitled to vote in the election.

18. Each member who is entitled to vote in person on the same day as the meeting or being a proxy appointee, and who intends to take part in the voting, shall be given one ballot paper for each elected office. To cast a vote, each member shall indicate the candidate(s) for whom he wishes to vote in accordance with the instructions on the ballot paper. The total number of candidate(s) indicated shall not exceed the total number of vacant offices. The closing time of voting shall be fixed by the Returning Officer.

18A. Any member who has inadvertently torn or damaged any ballot paper or has made an error in marking any ballot paper issued to him may ask the Returning Officer to exchange it for another unmarked ballot paper.

18B. Rule 18A, rules 19 to 23 and rule 25 of the Rules of Election shall apply only to the manner of voting referred to in rule 18 as stated above.

19. The sealed ballot box(es) shall be opened under the supervision of the Returning Officer together with the candidates concerned.

20. The Deputy Returning Officer shall have the right to appoint staff members to assist in counting the votes.

21. The Deputy Returning Officer shall, under the supervision of the candidates concerned, mark "void" on any of the following ballot papers.

- (a) a ballot paper received after the closing time of voting;
- (b) a ballot paper received with substantial damage(s); or
- (c) a ballot paper not being marked according to instructions.

22. The Returning Officer or the Deputy Returning Officer designated by the Returning Officer shall supervise the vote counting process. At the conclusion of the counting, the Returning Officer or the Deputy Returning Officer is entitled to decide whether re-verification shall be necessary. The Returning Officer shall conduct a re-verification upon receiving a request with good reason from not less than 20 members of the Convocation who have voting right.

23. After the counting of the votes, the following results shall be recorded in a pre-printed form which shall be verified by the Deputy Returning Officer and confirmed in signature by the Returning Officer.

- (a) total number of ballot papers distributed;
- (b) total number of ballot papers received;
- (c) number of ballot papers declared void;
- (d) number of ballot papers with abstentions;
- (e) total number of valid votes;

(f) number of votes for each candidate.

24. The declaration of the results of election by the Returning Officer shall be final unless a re-verification is demanded. In case of re-verification, the re-verification count shall be final.

25. At the conclusion of a count or a re-verification count, the Deputy Returning Officer shall keep all the ballot papers under sealed cover and destroy them 14 days after the announcement of the election results.

26. In any election, the candidate who receives the highest number of votes shall be elected to the office.

27. In the event that an elected member of the Standing Committee is elected to the office of the Chairman or Vice-Chairman, his vacancy in the Standing Committee shall be filled by the candidate who receives the highest number of votes among those unsuccessful candidates in that same election for the office of the Standing Committee. Should there be no other candidate in the election, such vacancy shall be filled in accordance with section 25(j) of the Constitution.

28. In case two or more candidates running for one vacant office are at a draw vote, the elected candidate shall be decided by drawing lots.

Interpretation of the Rules

29. The power to interpret these Rules shall be vested with the Standing Committee. In case of any dispute, the matter shall be resolved at an Annual or Special Meeting.